

Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
Name of Organisation	Hollyhocks Kindergarten and Seedlings		
Contact Name			
Contact Address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"></td> <td style="width: 40%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation Type	Non profit organisation <input checked="" type="checkbox"/> Parish/Town Council <input type="checkbox"/> Other <input type="checkbox"/>		
2 – Your Project			
In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)	Bradford on Avon Area Board		
In which Parish does your project take place?	Monkton Farleigh		
What is your project?	To create a Garden for Hollyhocks and Seedlings children, so they grow and learn through a productive educational context.		
Where will your project take place?	Churchfields School, Monkton Farleigh		
When will your project take place?	January 2010 to March 2010		
Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.	YES <input checked="" type="checkbox"/> page 10 NO <input type="checkbox"/>		
Please confirm your project will have commenced by 31st March 2010	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		
What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups) <small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small> Hollyhocks is a charity run by parents it began in 1999 and since that date has served up to 50 families a year providing a kindergarten for 3 to 5 year olds, a parent and toddler group for 0 to 3 year olds and a variety of family centred festivals. Hollyhocks was previously based in the village hall at Monkton Farleigh, recently we moved into a space at Churchfields School and have been allocated a space in the school grounds. However, presently Hollyhocks children can not access this space when the school children are outdoors. Hollyhocks has a real need to fence the designated area so that children from the School and Hollyhocks can use the outside area at the same time. Volunteers from Hollyhocks have designed a suitable garden. The garden includes fencing the area with a living willow structure and will include integrated play houses, thus combining fencing and play within an ecologically friendly environment. The project will also encompass a new shed, presently we have a cupboard for outdoor play toys which is heavily subjected to weather plus sandpit, raised beds for growing vegetables, compostbin, water feature and suitable herbs and flowers for young children. The garden will be an important part of the educational setting, teaching children to understand, appreciate and care for the environment, whilst being a safe place for children to play. The school will also have access to the garden on Fridays. The garden will benefit children in the village and local environ			

Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?

Once completed there will be no on going costs.

3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures

Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

Hollyhocks draws on various educational influences, which include a strong emphasis on the need to play and importance of letting a child's imagination develop unhindered. Our ongoing vision is to provide a setting that fosters the development of the whole child and as a community feel very strongly that children need to learn and experience through outdoor play. From inception the garden project has consulted the staff, parents, children and school. The Headmaster at Churchfields has approved the design and given us permission to proceed with the project. In creating the living willow structure we will use parent volunteers to work with both the school and Hollyhocks children over a number of days in the digging, planting and weaving of the willow rods, which will give children and adults direct knowledge of the skills required and will make them guardians of the willow as it grows and matures. Once completed the structure will be used as playhouses and for storytelling, enabling imaginative play and learning through outdoor activity, a necessary need in child development. I recently completed a similar project at Swainswick school and the teachers said that it had actively changed the way the children played. Our present outdoor play toys are rotting in a cupboard and we want a shed to give us outdoor storage space. The sandpit and water feature will provide a sensory space for outdoor play and the raised beds will give children a space to learn about plants and the seasons.

4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.

The project will:	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input type="checkbox"/>
Increase the number of people who feel safe in their community	<input type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input checked="" type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input checked="" type="checkbox"/>

THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED

5 – Information relating to your last annual accounts (if applicable)

Year Ending: 07/08	Month: Sept	Year: 2008
Total Income:	£27825	
Minus Total Expenditure:	£26282	
Surplus/Deficit for year:	£1543	
Reserves held:	£4367	

6 - Financial Information

PROJECT COSTS A Please provide a <u>full</u> breakdown e.g equipment, installation etc.		PROJECT INCOME B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Living Willow Artist	£795	Hollyhocks Fundraising	c	£900
Willow sourced from Somerset	£565	Parish Council	p	£250
Mypex and bark	£60	Community First Solve	c	£450
Foundation for shed with decking	£600			£
Shed made in Wiltshire	£750			£
Wood for raised beds and sandpit	£250			£
Water feature	£275			£
Plants	£300			£
	£			£
	£			£
	£			£
TOTAL PROJECT EXPENDITURE	£3,595	TOTAL PROJECT INCOME		£1,600

Total Project Income B	£1,600
Total Project Expenditure A	£3,595
Project Shortfall A - B	£1,995
Award sought from Wiltshire Council Area Board	£1,600
Is your organisation able to claim VAT?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

7 – Management

How many people are involved in the management of your group/organisation?

People Over 50 years	Male 1	Female 1
People Under 25 years	Male	Female
Disabled People	Male	Female
Black & Minority Ethnic people	Male	Female

8 – Supporting Information – Please enclose the following documentation

Enclosed (please tick)

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.

Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.

a) Is your project targeted towards, or of particular relevance to, people of a specific age?

Yes No If 'Yes' please tick... Under 25's Over 50's

b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?

Yes No

c) Is your project targeted towards, or of particular relevance to, people of a specific gender?

Yes No If 'Yes' please tick.... Male Female

d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?

Yes No If 'Yes' please tick.... Gay Lesbian Bisexual

e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?

Yes No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

White British Irish Other **Mixed** Mixed ethnic background

Asian or Asian British Indian Pakistani Bangladeshi Other Asian

Black or Black British Caribbean African Other Black

Chinese or other ethnic group Chinese Other ethnic group

f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes No If 'Yes' please specify

10 – Declaration (on behalf of organisation or group) – I confirm that.....

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance

Equal Opportunities Access Audit Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date:

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)